

Retailers with church accounts, discounts or sales tax exempt accounts

Amazon – Send Kelly the Amazon link for the item(s) needed and what budget it should come from in an email. Items can even be shipped to you.

Best Buy – We have a BB Business Advantage credit card and a sales tax exempt card.

Cokesbury – Contact Kelly.

GFS – When you are checking out, you tell them you are buying for Avon UMC- this is either done with our VISA, or we can reimburse you.

Hobby Lobby –You will need the church VISA because we get an additional 10% off on purchases made with it. We have a sales tax exempt card. They always have an online coupon for 40% off a regular priced item.

Kroger – We have a Kroger credit card. Note, you have to tell them that you are sales tax exempt at the register. If the cashier is unsure how to remove the sales tax, they will call someone to come help them with it.

Lowe's – You need the Lowe's credit card, and you have to tell them you are sales tax exempt buying for Avon UMC at the register. We save 5% when you use our card.

Menards – You will either use the church VISA or get reimbursed. We have a sales tax exempt card.

Office Depot –We have an online purchasing account for office supplies that delivers next day. Contact Kelly.

Sam's – If you need to make a purchase from Sam's, please contact Becky or Kelly.

Sherwin Williams- We have a house account with them. You need to tell them the purchase is for Avon UMC.

Walmart – You will need our VISA or we can reimburse you. We have a sales tax exempt card from Walmart that you show at the register.

Above are our main retailers, but we have many more that we purchase from on occasion. If you have a purchase that you need to make, please ask Becky or Kelly if we have a preferred retailer. We may have discounts already set up with them.

If we have an account, please attach the receipt to the gold form located outside of the Business Manager's office, and place it in the purple hanging folder at the bottom. If you have to pay for an item out-of-pocket, please fill out the green form and place it in the purple folder. Receipts should be attached to the form and received within the month. Reimbursement checks are printed on Tuesday and Friday. Checks are mailed out, unless we know you will be in the building in the next day or so, or have indicated that you wish to pick it up.

Please consult Becky about your budget, Kelly has no access to this information.

See Becky or Kelly about getting the credit card or sales tax exempt card.

If you are making a purchase and need our ST-105 (sales tax exempt form), you can get a printed copy from the office or via email before you shop from Becky or Kelly.

All credit cards need to be returned to the office the same day they are taken out to be used.

PLEASE – always go online to look for discount savings before shopping. Many retailers have discount coupons available – Hobby Lobby/JoAnn/Michaels, etc.

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