

Avon United Methodist Church Kitchen Policy

1. Signature below indicates a responsible member of the group has viewed or will view the training video PRIOR TO THE EVENT. Recorded training is available at www.avonumc.com under Contact Us > Forms. If you have questions or need additional instruction, a member of the Kitchen Committee will be happy to meet with you.
2. The kitchen is OFF LIMITS to children under the age of 15.
3. All pans, plates, dishes, and utensils used or soiled must be washed and sanitized and returned to the proper place when finished using the kitchen.
4. All beverage containers must be emptied and cleaned.
5. All leftover food must be removed from the kitchen including food in the refrigerator or freezer. (Either taken home or thrown out.)
6. All tables must be cleaned and sanitized.
7. Kitchen floors must be swept and mopped.
8. A damage deposit may be required for certain events. In that case, checks for damage deposits are to be made payable to Avon United Methodist Church and given to the church office when the space is reserved. All damage deposit checks will be deposited into an AUMC bank account. Deposits will be returned within 45 days after the event minus any itemized damages assessed.

Your signature below indicates acceptance of and agreement to the above policies.

Requester Signature _____ Date _____

Phone Number _____ Email Address _____

Date of Event _____

Approval by Kitchen Committee

Name _____ Date _____